Cumberland Valley Analytical Services

VIEWING AND DOWNLOADING BULK EXPORT DATA REPORTS ON CVAS CLIENT PORTAL

*To provide access to historic results for our users, CVAS has a client portal to include a **"Bulk Export"** tab that provides access to PDF and Excel downloadable files of client samples that can be sorted and/or organized based on category options within the database.*

1. After logging into your CVAS client portal by using the Login link on the home page (www.foragelab.com) you will see a tab titled **"Bulk Export"**.

| Dashboard | Forage and Feed Data | Specialty Report | Manure Data | Water Data | Global Data Summary | Sample Submission | Bulk Export |

Viewing Sample Information & Analysis Results Report

2. Once you are on the Bulk Export Data tab, use the drop-down menus to filter your results. You may search by using fields such as description, farm name, date ranges, forages, protein feeds, and other items.

3. Once you've selected your search criteria, click submit below.

4. Results available will be shown below the search options above. Select results as desired separately, or select all to download up to 5,000 results at a time via excel.

5. Using the menu at the top of the page, choose the excel icon to select all results in a CSV file format, the PDF icon to download PDFs of each report or using the drop-down menu choose from several summary reports that will summarize all data from those samples.